



MacIntyre
Academies

QUEST ACADEMY

Anderson Avenue
Rugby
Warwickshire
CV22 5PE

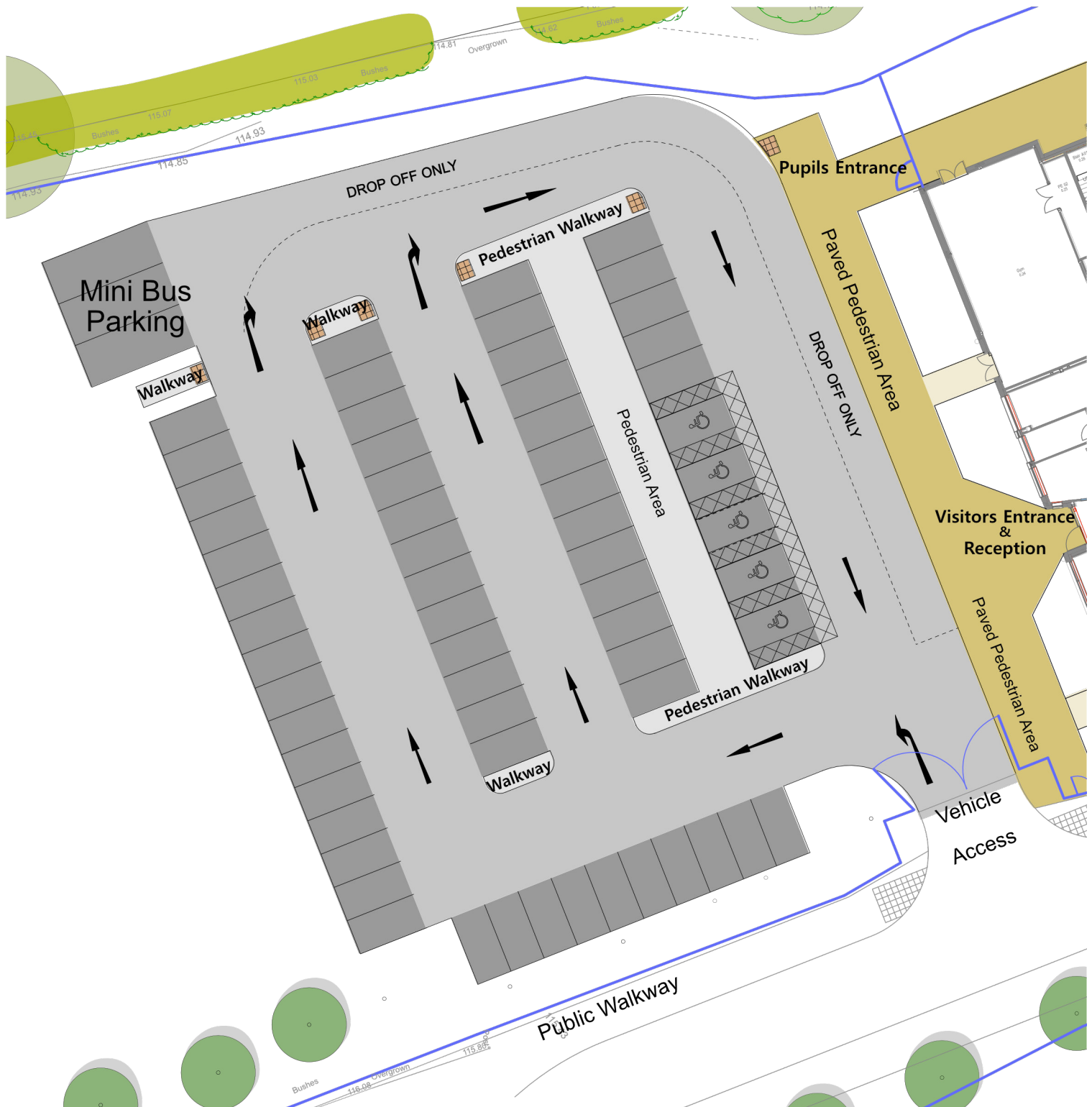
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Traffic Management Plan

Quest Academy

Site Overview of Vehicle and Pedestrian Areas



Introduction

The Traffic Management Plans function is to inform and instruct staff, students, parents and visitors who attend site (either as a pedestrian or driver/rider of a vehicle) about the site rules concerning pedestrian and vehicle separation.

Quest Academy endeavours to ensure the health and safety of every person who attends site.

This can only be achieved with the cooperation of all site users reading the information and abiding the rules.

Also adherence to any verbal instructions given by the responsible members of staff in attendance, especially during the drop off and pick up times, when pedestrian numbers are at their highest, is imperative.

If there are concerns about traffic safety they can be reported directly to reception or by Email to Quest office who will then relay and liaise with the relevant members of staff.

There will be an annual review of this document and plan.

Location

Quest Academy is located south of Rugby town centre in a quiet residential area at the junction of Anderson Avenue and Long Furlong on a new section of road built expressly to feed Quest Academy and its academic neighbour Rugby Free School which is situated Southerly while Rokeby Primary School is just to the North.

All three schools are boundried by farmland to the East giving picturesque views of the local countryside.

The closest arterial route is the A426 which leads to the M6 if followed North or the M45 if travelling South.

Main Gate & Parking

The main vehicle gates are opened between 7:00 to 9:15 and reopened at 15:20 .

Access outside of those times is gained by using the intercom system which calls directly to reception who will release the lock remotely.

Drivers are expected to close the gate after themselves to safeguard the security of the School site. There are 57 non specified parking spaces, 3 for school vehicles and 5 accessible bays.

Pedestrians should enter by the pedestrian gate located to the right of the main vehicle access gates, where they make their way to reception using the paved areas if visiting or dropping off/collecting a student out of normal pick up or collection hours.

If dropping off or collecting a pupil at normal times then people can make their way to the Pupils entrance and wait on the paved area.

The Pedestrian gate is access controlled, entrance is gained by using the call button on the panel which calls directly to reception.

Students when on foot or bicycle should use the Pedestrian gate to avoid any accidents with vehicles entering or leaving the car park.

They should also stay on the pedestrian paved areas whenever possible, this includes times when boarding the school vehicles for offsite trips.

Behaving safely and responsibly around vehicles is important to ensure everyone's safety.

No running on the car park or interfering with vehicles are just two examples of unsafe behaviour to be avoided.

Staff

Drivers should proceed slowly within the car parks at all times and obey the 5 mile per hour speed restriction. Please bear in mind that some young people and some students with additional support needs may have little or no awareness of road safety and you should take account of this.

Staff are expected to act responsibly on the site when parking and accessing the school building. If you are aware of unacceptable use of parking bays, this should be reported via reception or to the school's Business Manager who will inform/remind the offending driver of the correct use of the site. All Staff have a responsibility to make sure that they are acting in such a way as to not compromise the health and safety of themselves or others.

Drop off & Collection During Peak Times

The layout of Quest's car park is a one way system, all drivers are required to follow the road markings especially during main Drop off and Collection times.

Only one side of the main gates are left open to restrict the speed of any vehicle entering or exiting the site to a safe level as there is also heavy pedestrian traffic from our neighbouring school Rugby Free. The second gate is usually opened at 15:30 to facilitate the volume of vehicles exiting closely together.

Unless parking in a bay drivers are expected to follow the one way system around and queue in the designated drop off lane. Over flow vehicles will then start queuing down the far left lane and central lane of the car park.

A designated member of staff will take note of the Taxis on site and begin calling the students down to those vehicles.

Parents/Guardians who are in the drop of lane are quite welcome to exit their vehicle to wait at the pupils entrance if they so desire but not if they are in one of the other lanes.

Vehicles may move forward to a space in the drop off lane when one becomes available if they do so in a safe manner.

Any driving that is deemed unsafe by a supervising staff member will be reported, recorded and appropriate action taken.

This will include a report of any non compliance /incident involving Local Authority contracted services being sent to the Local Authority for joint investigation.

Accessible Access

There are 5 clearly marked Accessible bays with flush kerb for decanting any mobility equipment.

The front pedestrian block paving area is also flush kerb allowing level access to reception where a call button entry system allows reception to activate the automatic door into the spacious Cafe/Reception area over a level and flat threshold.

Deliveries & Servicing

There are no set times for deliveries or services.

Due to the fact our site is accessed controlled it is at the discretion of Reception and the Facilities team to grant access at any given time and where to park.

However for services, there is no guarantee that any one will be allowed access to the school building without a prior appointment, this so that a member of staff can be arranged as an escort to safeguard our students.

Signing In

Everyone who enters the building and will move beyond reception is required to sign in and out this is so that they can be accounted for if there is an emergency evacuation.

Any visitor that has parked on the schools car park will need to enter their registration in case of any issues.